

CMAA Colorado Chapter 2019 Project Achievement Awards

The Awards Committee is composed of owners and professional construction managers. The Committee considers outcomes, overall management, safety, quality management, cost management, schedule management, complexity, innovation and creativity, and customer satisfaction as the basis for the award.

This evaluation is a competitive process. Be sure to present your entry in the most thorough and flattering light.

Notification will be made in late April to each submitting firm. Those firms whose entries were not selected will receive judges' comments for use in future nominations.

The 2019 CMAA Colorado Chapter Project Achievement Awards will be presented at the CMAA Colorado Chapter 2019 Owner's Night Banquet at the Grant Humphries Mansion in Denver on October 3, 2019.

Award winners will be publicized on the CMAA Colorado Web site. Selected photos will also be featured on the Web site.

Multiple entries from one firm will be accepted. Entries may be submitted in more than one category and may be awarded in more than one category. If a nomination is submitted in more than one category, *separate entries must be made for each category*.

Project Achievement Award entries must be submitted as electronic files on CD or DVD, and must be received NLT 5:00 PM Mountain Daylight Time, August 30, 2019.

Submit entries to:

**CMAA Colorado Project Awards
Attn: Jon Holbrook, AIA, LEED AP
HDR
1670 Broadway
Suite 3400
Denver, CO. 80202**

Each entry will consist of multiple parts:

1. Data submission for each required Part. The entry criteria have changed this year to more closely align with the entry criteria for CMAA National. The completed data should be submitted as a PDF file.
2. Supporting materials for Part Five of the entry that are available as hard copies, such as newspaper clips, letters from clients, awards information and recognition, etc., should be scanned and incorporated in a separate PDF and included with the entry.
3. Up to 10 photos may be included with each entry, in addition to any photos included in Part Five. Please do not embed photos in the text. Photos should be saved as JPG files and included with the entry. Please include full credit information for photos.
4. Affirmation: This should be on a separate page and must include the information detailed in the Affirmation section of the Criteria, including the exact wording of the affirmation. A signed copy must accompany each submission, and can be included as a hard copy or scanned and included electronically.

Make your narratives clear and concise, showing merits of your entry with respect to the criteria. Complete all Parts. Each criterion will be evaluated and missing information will have an adverse effect on your score. The weight in scoring for each Part is included in the requirements.

CMAA Colorado has established the following submission fee schedule:

Members	\$125
Non-members	\$175

Include a submission fee made out to CMAA Colorado Chapter with each entry nomination package. **Entries will not be judged unless the submission fee has been paid and a signed affirmation received.** All entries become the property of CMAA Colorado and will not be returned. The information and images submitted may be used for promotional purposes by CMAA Colorado.

If you have any questions about the awards or the nomination process, please call or email Jon Holbrook at Jon.Holbrook@hdrinc.com or 303-764-1536.

CMAA Colorado

2018 Project Achievement Awards Criteria

Part One: Project Information (No scoring weight)

Please list the following information for the project:

- Name of Project/Program/Program Phase
- Date started
- Date completed
- Location: City and State
- Project construction cost

Part Two: Team Information (No scoring weight)

Please take pains to list all of the major participants in the project, including:

- Owner
- Construction Manager
- Project Manager
- Designer
- Architect
- Engineer
- Design-Builder
- General Contractor
- Other Key Stakeholders

Part Three: Project Description (No scoring weight)

- Brief description of project (50 words)
- Project delivery method
- Market sector (Select from list)
 - Health Care
 - Research
 - K-12
 - Higher Education
 - Justice
 - Commercial
 - Residential
 - Hospitality
 - Industrial
 - Federal
 - Civilian
 - DOD
 - City/County/State Government
 - Highway/Bridge
 - Transit
 - Airport
 - Marine Port
 - Public Works
 - Other

Part Four: CM Innovation and Contributions (30 percent scoring weight) (200 words)

Provide a statement not exceeding 200 words describing the unique contributions the CM made to the success of this project or program. What did the CM do that was special? What did the applicant provide that another CM/PM firm would not or could not have provided? Stress how the CM solved a problem, created an opportunity, or overcame challenges.

Part Five: Supporting Information (40 percent scoring weight) (500 words)

Provide detail, not exceeding 500 words, to support the statement(s) made in Part Three. Focus on as many of the areas listed below as may be appropriate to the project.

Everything submitted in Part Five must relate to and support statements made in Part Four. It is not necessary to address all of the areas below. The judges will look for evidence of innovation and creativity on the part of the CM. Your project's uniqueness may involve only one or two of these elements. That's fine: Focus on those strong points and make your case. Do not provide detailed description of materials, methods and processes that are well known and commonplace.

- Overall management
- Team leadership
- Project delivery method
- Quality management
- Cost management
- Schedule management
- Safety management
- Customer service
- Risk mitigation
- Sustainability standards
- Unique challenges and CM responses

Part Six: Outcomes (30 percent scoring weight)

Client/owner letters or testimonials – 500 words max or attachments (10 percent)

Schedule performance (5 percent)

Cost performance (5 percent)

Claims (5 percent)

Safety, including OSHA recordable injury/illness rates (5 percent)

Affirmation (Must be included with each entry)

- Nominator's name and title
- Name of submitting Firm/Partners/Joint Venture
- Mailing address (street, city, state, zip) phone and email
- Correspondence contact (if different from nominator) phone and email
- "In submitting this nomination, I affirm that to the best of my knowledge, the information provided in this nomination is accurate and correct. I further agree that the information and images provided by my firm may be used by CMAA as it determines for promotional purposes." Sign and date.

Please use this checklist as a guideline for submitting your project.

Data Submission

(Completed based on guidelines noted elsewhere in this brochure)

Part One: Project Information

(No scoring weight)

Part Two: Team Information

(No scoring weight)

Part Three: Project Description

(No scoring weight)

Part Four: CM Innovation and Contributions

(30% scoring weight)

Part Five: Supporting Information

(40% scoring weight)

Supplemental Material included in Part Five

(PDF file of letters from clients, press reports, etc.)

Part Six: Outcomes

(30% scoring weight)

Photos

(PDF file of submitted photos, no scoring weight)

Award Categories & Size selection to be included in Part Three

(Please choose from category and subcategory below)

- **Infrastructure Project**

(Includes highways, transit, airports, ports, public works, etc.) with:

- Constructed value less than \$20 Million
- Constructed value greater than \$20 Million

- **Buildings – New Construction**

(Includes education, health care, research, offices, commercial, residential, hospitality, federal, state, county, city, etc.) with:

- Constructed value less than \$20 Million
- Constructed value greater than \$20 Million

- **Building Renovation/Modernization**

- **Program Management / Program Phase**

(These categories allow for distinct phases of a multi-project or multi-phase program to be submitted for consideration):

- **Infrastructure**
- **Buildings**

Payment Information – Entry fee per nomination - \$125 members, \$175 non-members

- Check or money order made out to CMAA Colorado Chapter included with entry

Affirmation

(Must be included with each entry)

- Nominator's name and title
- Name of submitting Firm/Partners/Joint Venture
- Mailing address (street, city, state, zip) phone and email
- Correspondence contact (if different from nominator) phone and email
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Project Submission

- Submissions must be received by **5:00 PM Mountain Daylight Time, August 30, 2019.**
- Submit entries to:

**CMAA Colorado Project Awards
Attn: Jon Holbrook, AIA, LEED AP
HDR
1670 Broadway
Suite 3400
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Affirmation

Must be included with each entry

Nominator's Name and Title:

Name of submitting Firm/Partners/Joint Venture:

Mailing address (street, city, state, zip) phone and email:

Correspondence contact (if different from nominator) name, phone and email:

In submitting this nomination, I affirm that to the best of my knowledge, the information provided in this nomination is accurate and correct. I further agree that the information and images provided by my firm may be used by CMAA as it determines for promotional purposes.

Signature:

Date: